



P.O. Box 1767, Charlottesville, Virginia 22902

## **Rotary Ramblin Rabbit Race Beneficiary**

### **2019 Request for Proposals**

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The Blue Ridge Rotary Club's Ramblin Rabbit Race Committee is seeking innovative proposals from Charlottesville area nonprofit agencies or schools whose work focuses on the overall support of women and children.

#### **Emphasis:**

Nonprofit organizations eligible for this award will be those working in Charlottesville and Albemarle, **with an impact on the well-being of children and/or women including support of economic self-sufficiency.**

Funds from this grant may be used to support activities and programs the overall well-being of children and/or women. The grant may cover up to 20% administrative fees associated with managing such programs. This should be clearly itemized in the project budget submitted.

#### **Eligibility:**

The agency must be a 501(c) (3) public charity or government agency (such as a school) working in Charlottesville and/or Albemarle County. This grant will not support endowment campaigns, annual appeals, or awards to individuals.

#### **Amount of Grant:**

Funding requests up to \$10,000 will be considered.

#### **Proposal Deadline:**

**Friday, October 18, 2019. Your proposal should be submitted as one PDF and emailed to [kkling@cacfonline.org](mailto:kkling@cacfonline.org) by the deadline.**

### **Proposal requirements:**

- **Maximum 2- page project narrative**—be sure to include specifics on how the funds from the Ramblin Rabbit Race Beneficiary grant will be used.
- **One-page project budget**—include both expenses related to this project and other sources of income in support of the project.
- **List of organization leader(s) and lead staff on the project**
- **List of board of directors**
- **Copy of IRS 501(c)(3) determination letter**
- **Agency's most recent audited statement or Form 990**
- Optional: maximum of two pieces of optional collateral to highlight the work of your organization

The recipient will be announced by November 22, 2019.

### **What is the Reporting Process?**

A grant recipient is expected to use the funds for the purpose approved in the grant award, and funds are to be expended within one year from the date of the grant. A representative of the recipient organization is expected to make a presentation to the Blue Ridge Mountain Rotary Club once funds have been expended, but no later than one year from the date of the grant to share the impact of the funded program. Selection committee may request additional information and/or site visit.

### **Ramblin Run 5K Race Support**

Recipients of this grant will also make the commitment to support the Ramblin Run 5k through a variety of efforts. The Race Committee asks for co-branding and co-marketing support in the form of meetings, e-mail campaigns, social media etc. Additionally, the organization receiving this grant will provide at least 10 race day volunteers (including Board members and/or leaders). Of course, race participation would also be highly encouraged for anyone affiliated with your organization.

Please call Katie Kling, Donor Engagement Manager, at (434) 296-1024 or email [kkling@cacfonline.org](mailto:kkling@cacfonline.org) for more information or with questions regarding your proposal idea.