



Charlottesville Area Community Foundation Community Advisory Committee Description & Expectations

Foundation Overview

The mission of the Charlottesville Area Community Foundation is to improve the quality of life for those living and working in the city of Charlottesville, and the counties of Albemarle, Buckingham, Fluvanna, Greene, Louisa, Nelson, and Orange. As an organization, we value partnership, transparency, engagement, and impact. Equity—the fair access to opportunity and quality of life regardless of race, ethnicity, gender, socio-economic status, geography or other characteristic—is a lens through which we see all of our work in order to forge a community in which everyone can thrive.

We Believe...

- That we are inherently interconnected and interdependent as people
- In solidarity over charity and seek to do with, not to, or for
- That there are exclusionary systems in place that mean not everyone can belong, participate, contribute, and thrive fully
- That the equation for impact should include reducing harm as well as advancing solutions
- Solutions that are focused on and driven by those most proximate often have outcomes that are beneficial beyond those communities

Community Advisory Committee Responsibilities

The Foundation's grant strategies are rooted in best practices in grantmaking, community engagement and a commitment to being led by the experiences, wisdom & guidance of those most impacted by inequity. We invite a broad range of people to bring unique skills, perspectives and professional expertise across race, socio-economic status, gender, geography, sector, and lived experience to the organization in service of advancing our mission for improved quality of life for all in the Charlottesville region.

The Community Advisory Committee partners with the Foundation team to:

1. Consider and establish those policies that are required to effectively carry out grant programs.
2. Review and set funding allocations for each grant program in the portfolio.
3. Ensure equitable distribution of grant dollars by monitoring how resources are accessed and prioritized.
4. Review and approve grant funding strategies and recommendations presented by the Foundation team.
5. Make recommendations for grant approval to the board that reflect the equity impact of the grants.
6. Evaluate the effectiveness and impact of each portfolio program individually and as a group to guide future action.
7. Provide guidance on individual grants where outcomes are divergent from goals and recommend change(s) to programs based on experience and desired outcomes.
8. Monitor the performance of strategic partnerships related to the grant portfolio framework.

Qualifications

The Foundation seeks Community Advisory Committee candidates who:

- Live in our service area including the City of Charlottesville and Albemarle, Buckingham, Greene, Fluvanna, Louisa, Nelson and Orange counties
- Have strong ties to their communities and are committed to service
- Possess a broad range of unique skills, perspectives and expertise across race, socio-economic status, gender, geography, sector, and lived experience
- Are directly impacted by and knowledgeable about inequity and social disparities; particularly people of color and those who live in rural communities
- Share our desire for a vibrant, thriving region that works for all

Expectations

Community Advisory Committee members serve three-year terms which are renewable up to one time. Committee members are asked to attend 4-6 meetings per year, review grant proposals, guide grantmaking policies, and allocate funds for the discretionary grantmaking budget. Each meeting lasts approximately two hours, and one full-day retreat lasts approximately six hours. Meeting dates & locations are to be determined; however, meetings generally occur in January, March, May, July, September, and November. If meetings are held in person, snacks and meals will be provided as appropriate and transportation & parking expenses will be reimbursed.

In addition, Community Advisory Committee Members are asked to:

- Participate in Community Foundation orientation and equity training.
- Spend 2-4 hours/per month outside of committee meetings on related activities
- Engage with each other in a spirit of respect and collaboration including:
 - Show up on time, participate and listen deeply, without digital distraction.
 - Help to create a safe space where everyone is empowered to participate fully.
 - Foster open discussion of issues and ensure the identities of all residents in our region are honored and respected.
 - If/when debate occurs, seek greater understanding rather than conversion.
 - Engage in the spirit of cooperative learning.
- Serve as ambassadors of the Community Foundation to the wider community.
- Take an interest and engage in community events and programs that help build relationships, increase awareness, and elevate critical issues to the Community Foundation.

Compensation

We value the participation, expertise, and time of the Community Advisory Committee. Each member can choose to receive an annual stipend of \$1200 or direct \$1200 to a community-based organization of their choice (501c3 nonprofit or fiscally sponsored).

[Click](#) here to apply.