



YOUTH SERVICE AWARD 2016-17 GRANT GUIDELINES

A \$10,000 award will be granted to an organization that serves children and youth in our community. The selection committee is comprised of Youth Service Award recipients from the senior classes of ten area public and private high schools.

For the 2016-17 Youth Service Award, applications will be considered for programs and services targeting youth (14-24 years of age) in the following areas:

1. Food security
2. Services for refugee youth
3. Gang prevention
4. Employment support
5. Healthy relationships (including LGBTQ awareness and healthy sexual relationships)

Application Procedure

The Youth Service Award proposal should include a cover letter submitted on the organization's letterhead and signed by its chief executive officer. While there is no required form to use in applying, the following information must be included:

1. Narrative (3-page maximum, 12-point font) that includes:
 - Brief description of the organization's purpose, history, and accomplishments
 - List of current programs, including the geographic area and people being served, especially in reference to children and youth
 - Description of how you would use a \$10,000 grant to serve children or youth, addressing one or more of the priority areas listed above
 - Program staff and their experience
2. Program or project budget and current year's agency operating budget total
3. Evidence of 501(c)(3) status

Application deadline: Thursday, December 1, 2016. Finalists will be contacted to schedule a presentation to the Youth Service Award committee. The award will be announced in March 2016.

Grants are limited to tax-exempt public charities in the City of Charlottesville and Albemarle County. Schools are ineligible to apply, but may partner with other organizations.

Award applications should be emailed as a single PDF to YouthServiceAward@cacfonline.org by 4:00pm on Thursday, December 1, 2016. For application questions, contact Aidyn Mills, Donor Engagement Manager, at (434) 296-1024 or amills@cacfonline.org